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**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Republican Assembly**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_** **Organizing Meeting**

**MINUTES**

The organizing meeting of the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Republican Assembly was held on [Date], at [Time], at [Location]. [Name] presided and [Name] recorded the minutes.

**Call to Order**

[Name] called the meeting to order at [Time].

**Opening Ceremonies**

[Name] provided the welcoming remarks, [Name] gave the invocation, and [Name] led the Pledge of Allegiance.

**Roll Call**

Members Present: [List of Members Present]

Guests: [List of Guests in Attendance]

**Election of Temporary Chair and Secretary**

[Name] nominated [Name] to serve as Temporary Chair. [Name] was elected as Temporary Chair by [acclamation or majority vote].

[Name] nominated [Name] to serve as Temporary Secretary. [Name] was elected as Temporary Secretary by [acclamation or majority vote].

**Program**

[Name] introduced the guest speaker, [Name and Title], whose subject was the California Republican Assembly.

**Ratification of CRA Bylaws**

[Name] moved to ratify the Bylaws of the California Republican Assembly. The motion was adopted.

**Adoption of Chapter Bylaws**

[Name] moved to adopt the Bylaws of the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Republican Assembly. The motion was adopted [after debate and amendment].

**Election of Officers**

[Name] nominated [Name] for the office of President. [Name] was elected as President by [acclamation or majority vote].

[Name] nominated [Name] for the office of Vice President. [Name] was elected as Vice President by [acclamation or majority vote].

[Name] nominated [Name] for the office of Secretary. [Name] was elected as Secretary by [acclamation or majority vote].

[Name] nominated [Name] for the office of Treasurer. [Name] was elected as Treasurer by [acclamation or majority vote].

**New Business**

[Name] moved [Motion]. The motion [passed or failed] with [Number] in favor and [Number] against.

[Name] moved [Motion]. The motion [passed or failed] with [Number] in favor and [Number] against.

**Announcements**

[Name] announced [Statement].

The next meeting will be held on [Date], at [Time], at [Location].

**Benediction**

[Name] gave the benediction.

**Adjournment**

The meeting adjourned at [Time].

[Signature]

[Name], Temporary Secretary